



PUBLIC WORKS DEPARTMENT  
2220 HACKETT ROAD  
CERES, CA 95307  
(209) 538-5732

ADDENDUM NUMBER 1  
Date: September 16, 2025

**2025 Urban Forestry Management Plan**

Addendum Number 1 is being issued to the Notice to Bidders, a Request for Proposal, to provide 2025 Urban Forestry Management Plan. Bids for this proposal are to be opened on **Thursday, September 25, 2025, at 2:00 p.m.**

**INTENT OF ADDENDUM**

The intent of Addendum Number 1 is to provide responses to informational requests and changes to bid documents. The following clarifications and modifications are hereby made part of the Request for Proposals (RFP) documents:

**Clarification:**

1. Bids can be mailed, hand-delivered, or emailed with wet and/or copied signatures to:  
Email; [Joseph.Chavez@ci.ceres.ca.us](mailto:Joseph.Chavez@ci.ceres.ca.us)  
Mail; City of Ceres  
Public Works Department  
2220 Hackett Road  
Ceres, CA 95307
2. The City's existing inventory shall include the following data fields:  
Inventory ID, District, Address, Fictitious, Street, Side Type, Tree, On Address, On Street, Common Name, Botanica Name, DBH, Height, Recommended Maintenance, Latitude, Longitude, Utility, Parkway, Mistletoe, Tree Condition, Recommended Priority, Parkway Type.
3. There is no aerial imagery and/or LiDAR data available for the consultant to use. The selected bidder shall provide the most suitable datasets and procure them as part of the project scope.
4. Tree inventory was updated and completed in 2013. The selected bidders shall prepare a completely new inventory tree list.
5. The bidder shall include one (1) in-person public outreach workshop engaging the community.
6. All community engagement materials shall be translated into two languages: Spanish and Punjabi.
7. The UFMP shall include 25-year long-term actions and goals.

8. Following contract award, the consultant shall provide a scheduled timeline for the key deliverables, including draft documents, and formal presentation to city council.
9. The UFMP contract agreement shall be for a one-year term, commencing on November 10, 2025, and concluding November 30, 2026.

**IF YOU SUBMIT A BID, A SIGNED COPY OF THIS ADDENDUM 1 MUST BE ATTACHED HERETO.**

Sincerely,

*Samir Royal*

Sam Royal  
Director of Public Works  
City of Ceres

Contractor \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_