

# Ceres American Legion Memorial Building (CALMB)

## Requirements

### VIEWING

You can view the facility by taking our virtual tour at [www.ceres.gov](http://www.ceres.gov) and select the Recreation icon.

### DEPOSIT

Damage/cleaning deposit of \$600 must be paid at the time of reservation.

Refunds can take up to 8 weeks after your event to process. Any charges for damage, loss or excessive cleaning will be deducted from the deposit.

### CANCELLATIONS

- 6-12 months in advance 10% of deposit is kept.
- 3-6 month in advance 25% of deposit is kept.
- 1-3 month/s in advance 50% of deposit is kept.
- Less than 30 days in advance 100% of deposit is kept.

**Reservations can be made up to 13 months in advance.**



## Rental Rates

### Tier 1: Resident / Non-Profit

### Tier 2: Commercial / Non-Resident

### Weekday Rates

Monday - Thursday

| Hourly | Half-Day (4- hours only) |
|--------|--------------------------|
| \$72   | \$103                    |
| \$206  | \$309                    |
|        |                          |
|        |                          |

### Full Rates

| Mon.— Fri./Sunday | Saturday |
|-------------------|----------|
| \$1,092           | \$1,215  |
| \$1,148           | \$1,277  |
|                   |          |

**\$46 admin fee** for all rentals with security.

### AVAILABLE FURNITURE

- 38 - 8ft rectangular tables
- 20 - 60 inch round tables
- 300 - chairs

| Total Sq. Feet | Est. Assembly Capacity | Est. Dining Capacity |
|----------------|------------------------|----------------------|
| 6,822          | 240                    | 200                  |

## Additional Information

### INSURANCE

- An insurance policy of one million dollars (\$1,000,000) will be required to rent the facility.
- Special event insurance must be obtained 30 days before your event.
- Please note that the name on the certificate and the renter must match.

### SECURITY

**Security must be booked by the renter using our approved security company list.**

Security needs:

- With Alcohol: 2 guards
- No Alcohol/60+ people: 2 guards
- No alcohol/less than 60 people: 1 guard

Key must be picked up at the Ceres Community Center at the start of rental time.

Staff will let you know security hours at the time of booking.

### FULL DAY RENTAL HOURS

**Monday– Friday: 9:00 A.M. - 11:00 P.M.**  
**Saturday - Sunday: 8:30 A.M.- 11:00 P.M.**

Open flame/ Candle Permit \$31

# Ceres American Legion Memorial Building

## RENTAL FEES



### CITY OF CERES RECREATION DEPARTMENT

2701 FOURTH STREET,  
CERES, CA 95307  
(209) 538-5628  
RENTALS@CERES.GOV

#### OFFICE HOURS

MONDAY - FRIDAY:  
9:00 A.M. - 7:00 P.M.

SATURDAY :  
8:30 A.M. - 5:00 P.M.

SUNDAY:  
CLOSED

#### **PAYMENT METHOD**

The Recreation Department no longer accepts cash. Make checks payable to *City of Ceres*.



Money  
Order

UPDATED: 2/02/2026



### EQUIPMENT

- Renter is responsible for setup and teardown of facility.
- Tables and chairs are available for use.
- The renter assumes all responsibility for any damage resulting from the use of the equipment.
- The property and equipment within the building are not to be removed from the premises.

### KITCHEN

The use of the warming kitchen stoves is for re-heating and serving of previously cooked food.

### ALCOHOL

- If serving alcohol, a bartender is mandatory. Person serving cannot be a guest of event.
- No glass bottles allowed outside of bar.



**City of Ceres**  
(209) 538-5628  
[Rentals@ceres.gov](mailto:Rentals@ceres.gov)

**HALL LOCATION**  
2609 LAWRENCE STREET  
CERES, CA 95307